

## Junior Accountant

### Who we are and what we create?

Kingfisher plc is an international home improvement company with approximately 1,380 stores, supported by a team of 80,000 colleagues. We operate in 8 countries across Europe under retail banners including B&Q, Castorama, Brico Dépôt, Screwfix, TradePoint and Koçtaş. At Kingfisher, our purpose is to make home improvement accessible for everyone. In 2017 we opened a Global Business Services (GBS) Centre in Krakow, to which we are looking for candidates for the above-mentioned position.

If you are looking for a place where you can always just be yourself, you will be receiving understanding from your colleagues, and your curiosity of the world will be valued, it means that you've come to the right place, because we include the diversity!

**You no longer need to relocate to get the benefits of working in Kraków.  
But you can stick to your routine if you want to.  
Join Kingfisher and work remotely.**

### What can we offer you?

- Private medical healthcare at LUXMED (including dentalcare) for you and your family
- Medcover sports card (Fit&More package)
- Life insurance financed by the employer
- 30-minute lunch break included in the 8-hour working day
- Work in a highly professional and stimulating atmosphere
- Training & Buddy programme that will allow you to quickly adapt to your new role
- Wellbeing programme for employees
- Co-financing of monthly tickets for the public transport in Krakow
- Comfortable working environment in the office and the possibility of home office
- Language courses, accounting courses, access to LinkedIn Learning and the possibility of co-financing studies and certification
- Employee referral programme

### What will you be responsible for?

#### Accounts Payable (GFR/GNFR):

- Verifying incoming PO and non-PO invoices
- Accurate booking of AP transactions
- Daily helpdesk management and responding to queries
- Regular involvement/cooperation with other teams
- Ensuring timely and correct completion of other AP tasks
- Performing other related tasks assigned by Team Manager

#### General Accounting (GA):

- Performing journal entry processing



- Calculating and posting of accruals, provisions, prepayments
- Preparing recurring accruals, calculation of recurring provisions
- Issuing standard and non-standard invoices
- Reconciling AR – dedicated Customers accounts and transactions
- Ensuring month-end processes are completed accurately
- Preparing regular and ad hoc reports
- Communicating with clients, ensuring timely and accurate responses to queries
- Performing other related tasks assigned by Team Manager

### **What do we expect from you?**

- Interest in Accounting and Finance domain
- Good spoken & written English (B2)
- At least intermediate MS Excel knowledge
- Good communication and team-work skills
- Good problem-solving skills and cooperation attitude
- Analytical skills – paying attention to details

### **Nice to have:**

- Previous experience in finance and accountancy
- Accounting, Finance or Business-related University degree
- SAP system knowledge
- French, Spanish, or Romanian language skills

**To get to know us better visit:**

[Careers website](#)

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[Kingfisher plc](#)

